

Memorandum

To: Justice Information Board Members and Designees

From: Brian LeDuc, JIN Program Director

Date: 3/10/2004

Re: Report of the Program Director -- February 17–March 15, 2004¹

Proof of Concept Update

In order to better educate the JIN constituents and to minimize the impact on state resources, we have decided to conduct the two proof-of-concept projects serially, rather than concurrently. The Equarius/Microsoft project had its kickoff meeting on February 25, 2004. The steering committee for this project is made up of the following members:

- Charlotte Dazell, King County Sheriff's Office
- Larry Gezellius, Pierce County Information Services Department
- Mark Knutson Law Enforcement Support Agency
- Dan Parsons, Washington State Patrol
- Cammy Webster, DIS

Information about the project, which will make WSP data available to King County (RAIN) and LESA (Tacoma, Pierce County) and allow for local updating of the WSP system, is available at Attachment 1.

The first educational session, "Technology Planning & Project Implementation" has been scheduled for 1 PM in the DIS Academy Classroom. Future sessions will include:

- XML structures and standards, integration models;
- J2EE versus Microsoft .NET;
- Service bus versus hub and spoke architectures;
- Technology planning and project implementation;
- Justice Information Network Program Definition and Organization.

I have also arranged for two University of Washington graduate students from the Faculty of Management and Information Sciences to help develop evaluation criteria for the proof of concepts as part of their thesis project. A summary of their proposed work is at Attachment 2.

¹ Last month's report is available at <http://www.jin.wa.gov/meetings/2004/022004PDreport.pdf>

Summary Offender Profile

We have developed a timetable (Attachment 3) for moving Summary Offender Profile into the DIA a-la-carte room and conducting the pilot deployment in Thurston and Douglas County. The Program Office has signed contracts with DIS for hosting, registered the domain name and arranged for VPN access for the system developer, Templar. We are planning to begin configuring and testing the application on March 15 and to begin the pilot in April.

The AOC has assigned all contracts and software licenses to the Program Office and provided two servers, which are scheduled for installation in the DIS a-la-carte room on March 15. DIS legal staff is currently reviewing the documentation to make sure that it is complete.

I have engaged help to manage the transition, signed a contract for technical support and have issued a Request for Proposal to run the pilot project. An updated budget for FY 04 is available at Attachment 4.

Federal Grants for Integrated Justice

The chairs have appointed a subcommittee to work with the Board and OFM to improve the current process and to help assess current priorities. The members are as follows:

- Garry Austin, OFM
- Paul Beckley, WSP
- Everett Billingslea, Governor's representative
- Pat Lee, King County Sheriff's Office

I have posted a solicitation to the JIN web site and, developed a JIN Decision package (based on the state standard) for applicants to submit to OFM. Our timetable for action is as follows:

March 9	Solicitation posted to web site
April 5	Responses Due
April 16	Subcommittee meets to evaluate proposals
April 20	Subcommittee makes recommendations to Board
April 20	Board makes recommendations to OFM

Center for Society, Law and Justice Final Report

In January, The University of New Orleans Center for Society, Law and Justice published its final report of the strategic planning exercises conducted for the Board last year. Copies of the report will be available at the Board meeting or may be

obtained electronically from the Program Director. In summary, the report recommended the following strategic steps:

- Continue to define and prioritize the Board's roles and responsibilities;
- Define and seek funding;
- Continue pursuit of project objectives;
- Build a more formalized, documented and managed planning structure

Strategic Plan

I have attached an updated draft of the September report/Strategic Plan (Attachment 5), with the following additions:

- Updated list of integration projects;
- Proposed budget for 2005 biennium;
- Technology Principles developed by the Program Office in consultation with DIS staff and the Technical Advisory Group;

Legislative Briefing (Attachment 6)

A report of bills of interest to the JIN community is attached to this report. The funds requested by OFM for the hosting of Summary Offender Profile are in the House and Governor's budget, but not the Senate version.

RCW Renumbering

A multi-agency group, comprised of representatives of AOC, SGC, WAPA and WSP have agreed on a template for updating their crime manuals to reflect the many changes to the RCW that take effect in July.

I have identified an attorney who is available to do this work and hope to have a contract in place within the next week.

Attachment 1 Summary of Equarius/Microsoft JIN Proof of Concept (DRAFT)

1 Business Objectives

- 1- Develop a sample application that would demonstrate the capabilities of BizTalk Server and web services technologies. The scope of the effort will be representative of real-life integration scenarios and data sources.
- 2- Educate participants on integration and implementation models that can be utilized when dealing with EAI and web services technologies.
- 3- Discover aspects and features of EAI and web service technologies that can be leveraged or avoided during subsequent design phases.

2 Solution Description

The proof of concept application will perform the following core tasks:

- 1- Smart Search for vehicle record
 - a. The LESA and RAIN applications will present the user with a vehicle "Search" screen. User will be able to search for vehicles by one or more criteria that are supported by the Access system. A test record will be used to ensure no sample data can be queried by LESA and RAIN authenticated users. A demo user identification and password will be created in LESA and RAIN to control access to the application.
 - b. The query will be provided to Access and LESA through web services and Microsoft BizTalk architecture translating the request to the appropriate format for each system.
 - c. Results will be returned from Access and LESA translated to a format required by the requesting system and presented to the user with the matching vehicles and detailed information.
- 2- Vehicle record status update
 - a. The application will allow the demo user to scroll through the list and select a particular record. The application will return detailed record information once the user selects a particular record.
 - b. The demo user will then be able to flag a record field indicating recovery of the vehicle. The record update will be sent to Access. Based on existing business logic, Access will accept or reject the change.
 - c. If the update is accepted, the application will then send a confirmation to the demo user that the record has been modified.
- 3- Application accessibility
 - a. Application will allow a user to login through a Microsoft IE 5.0+ browser. A simple user name and password authentication will be used. For the purpose of the proof of concept application, the authentication process will not be integrated with existing authentication mechanisms (i.e. Washington State Patrol security authentication, DIS and King County network authentications).

Project Charter - Justice Information Network Proof of Concept

3 Success Factors

Project team has identified the following success criteria for this project:

- 1- *Prove out that the integration tools used (Microsoft BizTalk Server) are capable of handling the complex integration requirements of the State of Washington Justice Information Network.*
- 2- *Educate stakeholders of the State of Washington Justice Information Network on the important aspects of different integration models and the applicability of the tools used under each model.*
The project team will hold several round-table discussions / brownbag sessions that will cover the following topics: XML structures and standards, integration models, J2EE versus Microsoft .NET, service bus versus hub and spoke architectures, technology planning and project implementation, Justice Information Network Program Definition and Organization. At the end of these sessions, participants should not have any open or unanswered questions about integration in general and the specific tools (Microsoft BizTalk Server) that are being leveraged as part of this proof of concept.
- 3- *Introduce a sample application demonstrating the value of integration while creating excitement and momentum.* The function of the resulting application must be easily understandable by the intended audience. It must help people to realize the potential opportunities and the value derived from integrating processes and systems across the JIN environment. It must demo well, in order to be used to promote the integration within and across the county agencies. It should serve as an educational model for projects involving the vertical integration of information flows from state to county agencies.

4 Initial Schedule Milestones

The initial project schedule and associated milestones are described below:

ID	Task Name	Start	End	Duration	Mar 2004				Apr 2004			
					3/7				4/4			
1	Envisioning Phase	3/1/2004	3/12/2004	10d								
2	Planning Phase	3/15/2004	3/26/2004	10d								
3	Developing Phase	3/26/2004	4/8/2004	10d								
4	Stabilizing Phase	4/8/2004	4/14/2004	5d								
5	Deploying Phase	4/14/2004	4/16/2004	3d								

3/12/03 – Project Charter and Schedule Approval

3/26/04 – Technical Requirements and Design Complete

4/8/04 – Development Complete

4/14/04 – Testing Complete

4/16/04 – Go-Live

The Information School - University of Washington

Evaluation Criteria for Washington State Justice Information Network

Abstract

The Washington State Department of Information Services is currently in the process of conducting a proof of concept that will integrate the various information systems among state and local justice organizations. The intent is to facilitate information sharing that is quick, complete, and accurate to ensure public safety. Washington State has already done a significant amount of work in this project including several strategic and implementation recommendations from different agencies, as well as preliminary evaluation of Request for Information (RFI) responses.

The capstone project will build upon what has already been done and develop a set of evaluation criteria that will be used to validate subsequent proposals and recommendations. The main focus is to develop an instrument to determine if a solution is in line with goals and expectations from business and technology perspectives. The deliverable is a document containing areas of critical success factors and corresponding set evaluation criteria.

Goal

The goal is to provide a foundation upon which to measure the degrees of success, or failure, of vendor proposals. In this respect, the evaluation criteria may also be used in developing the Request for Proposal (RFP) document, as well as aid in general project direction. The evaluation criteria will enable the Department of Information to make key decisions in choosing an integration solution that will not only meet business objectives, but also one that is in congruence with existing information systems and support structure.

Tasks

1. Problem Definition
 - a. Interview with Brian LeDuc
 - b. Formulate Mission
 - c. Formulate Objectives
 - d. Define Goals
 - e. Define Expectations
2. Review and Analyze Artifacts
 - a. Justice Information Network (JIN) systems analysis
 - b. Collect and study documents: Preliminary studies, RFI, RFP and their responses.
 - c. Interview Stakeholders
 - d. Analysis
 - e. Attend public discussions and presentations
3. Develop Evaluation Criteria
 - a. Identify critical success factors
 - b. Evaluation matrix
 - c. Weighting factors
4. Review/Feedback
 - a. DIS review and feedback
 - b. School stakeholders review and feedback
5. Finalize Deliverables
 - a. Poster
 - b. Documentations

Resources

The following are the resources involved in the project

Name	Title	Contact Information	Role
Brian LeDuc	Program Director, Washington State Department of Information Services	biranl@dis.wa.gov 360.902.9889	Sponsor
Roy Lum	Deputy Director, Washington State Department of Information Services	royl@dis.wa.gov 360.902.3572	Sponsor
Robert Rosales	Senior Systems Analyst, Nintendo	imrobert@u.washington.edu 253.334.6662	Team Member
Moustafa Ahmed	Software Design Engineer/Test, Microsoft	mkx@u.washington.edu 206.890.4851	Team Member

CAPSTONE PROJECT TIMELINE

ID	Name	Duration	Start	Finish	Dependency
1	Problem Definition	10.d	4/2/2004	4/12/2004	
2	Interview with Brian LeDuc	1.d	4/2/2004	4/2/2004	
3	Formulate Mission	1.d	4/3/2004	4/3/2004	2
4	Formulate Objectives	3.d	4/4/2004	4/6/2004	2
5	Define Goals	3.d	4/7/2004	4/9/2004	4
6	Define Expectations	2.d	4/10/2004	4/12/2004	5
7	Review and Analyze Artifacts	22.d	4/13/2004	5/6/2004	
	Justice Information Network (JIN) systems				
8	analysis	6.d	4/13/2004	4/18/2004	
	Collect and study documents: Preliminary				
9	studies, RFI, RFP, responses	6.d	4/19/2004	4/24/2004	8
10	Interview Stakeholders	3.d	4/25/2004	4/27/2004	9
11	Analysis	6.d	4/28/2004	5/5/2004	10
12	Attend public discussions and presentations	1.d	5/6/2004	5/6/2004	
13	Develop Evaluation Criteria	12.d	5/7/2004	5/18/2004	
14	Identify critical success factors	4.d	5/7/2004	5/10/2004	
15	Evaluation matrix	4.d	5/11/2004	5/14/2004	14
16	Weighting factors	4.d	5/15/2004	5/18/2004	15
17	Review/Feedback	4.d	5/18/2004	5/21/2004	
18	DIS review and feedback	2.d	5/18/2004	5/19/2004	
19	School stakeholders review and feedback	2.d	5/20/2004	5/21/2004	
20	Finalize Deliverables	6.d	5/27/2004	6/3/2004	
21	Poster	3.d	5/27/2004	5/31/2004	
22	Documentation	3.d	6/1/2004	6/3/2004	

Justice Information Network
1110 Jefferson St. SE
Olympia, WA 98504-2445



Letter of Sponsorship

March 10, 2004


Capstone Committee
Department of Information Sciences
University of Washington

Re: Support of Moustafa Ahmed and Robert Rosales:

The Justice Information Network for the state of Washington, a collaborative effort to improve public safety through the integration of justice information from various systems, has agreed to support Robert Rosales, and Moustafa Ahmed in their capstone project for the MSIM program. This commitment includes providing access to necessary information, documentation, personnel and meetings.

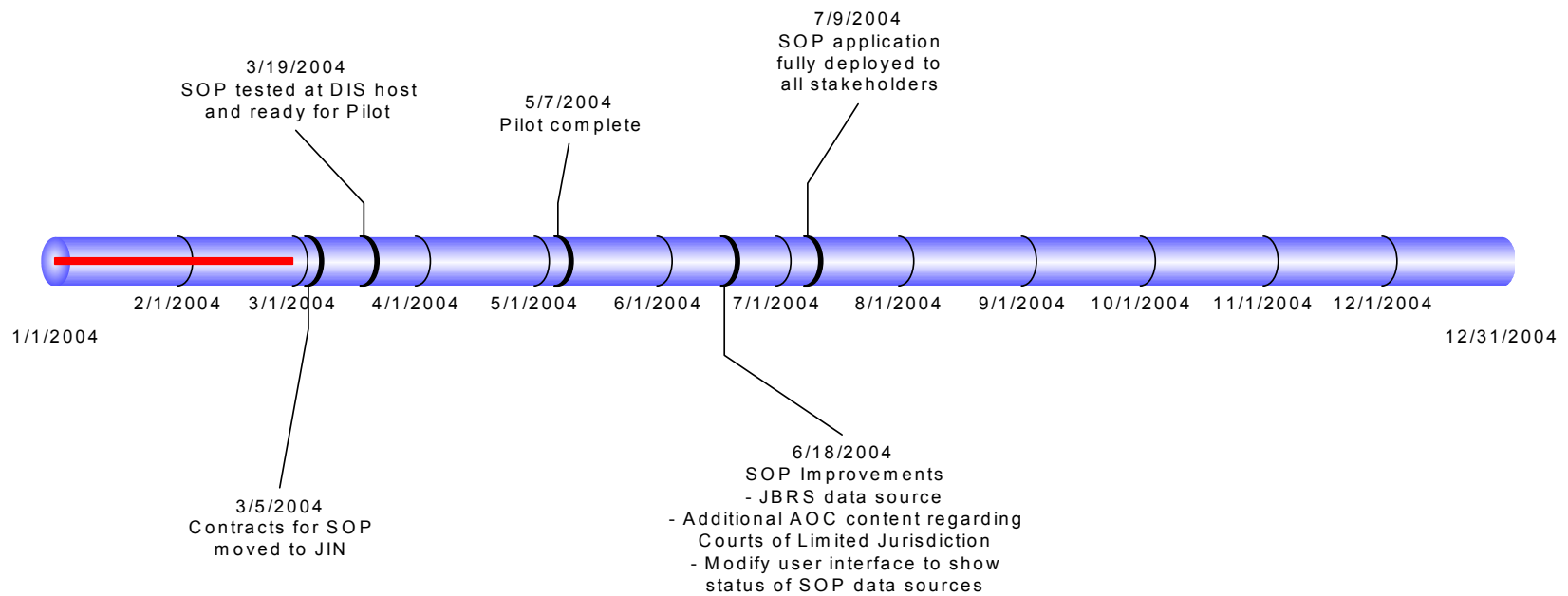
I look forward to their assistance as we attempt to articulate and refine a vision for better and more efficient exchanges of information in the state. I believe that our collaboration will be of mutual benefit, and I would be happy to discuss this further with you before or after the project is complete .

Sincerely,



Brian LeDuc
Program Director

ATTACHMENT 3 SOP Transition and Implementation Project 3/1/04



The SOP pilot group has been identified as:

- Douglas county prosecutors and law enforcement
- Thurston county prosecutors and law enforcement

**ATTACHMENT 4 Justice Information Network Program Office
FY04 Operating Budget***

		<u>First Quarter</u>	<u>Second Quarter</u>	<u>Third Quarter</u>	<u>Fourth Quarter</u>	<u>Total YTD</u>	<u>Available Balance</u>
<u>Revenue</u>	FY04 Budget						
Interagency Agreement	\$104,300	26,076	26,076	8,692	0	60,844	43,456
Byrne Grant**	100,000	0	0	27,388	0	27,388	72,612
DIS Contribution	43,400	3,405	5,590	(26,203)	0	(17,208)	60,608
Total Revenue	247,700	29,481	31,666	9,878	0	71,024	176,676
<u>Operating Expenses</u>							
Salaries and Benefits	104,300	26,076	26,076	8,692	0	60,844	43,456
<u>DIS Contribution</u>							
Telephone Expense	600	0	8	37	0	45	555
Facilities & Services	8,300	1,105	1,250	417	0	2,772	5,528
Travel Expenses	2,400	253	528	119	0	901	1,499
Web Services	25,000	0	930	30	0	960	24,040
Office Services	1,600	309	410	139	0	858	742
LAN/WAN Support	4,000	1,382	1,361	302	0	3,045	955
DIS Internal Purchases	1,500	356	1,102	142	0	1,600	(100)
Total Operating Expenses	147,700	29,481	31,666	9,878	0	71,024	76,676
<u>Projects</u>							
SafeHarbor Development Cost***	30,000	0	0	0	0	0	30,000
Summary Offender Profile Hosting (Apr-Jun.)	6,000	0	0	0	0	0	6,000
RCW Reorganization Manual	4,800	0	0	0	0	0	4,800
Summary Offender Profile Transition	4,500	0	0	0	0	0	4,500
Summary Offender Profile Pilot	10,000						
Total Project Costs	55,300	0	0	0	0	0	45,300
Total Operating and Project Costs	203,000	29,481	31,666	9,878	0	71,024	121,976
<u>Surplus/Deficit</u>	\$44,700	\$0	\$0	\$0	\$0	\$0	\$54,700

* 18,000 of the \$25,000 National Governor's Association Grant (to help implement the strategic plan for integrated justice) is currently held by OFM, subject to direction from the Board. These funds are not included in this budget.

**Byrne Grant funds are recorded as Refund of Expenses in AFRS (see Step tab for details)

*** Pending support requirements identified through pilot phase.

Draft Outline for JIN Strategic Plan/Sept. 2004 Report (V 1.1 March 2004)

The following document is intended as preliminary work for the September 2004 report required by the 2003 JIN Act, the beginnings of a strategic plan for the 2005 biennium, and the establishment of an information technology portfolio for integration projects in the State. This document will be updated again in June and then monthly (July, August) as September approaches.

Contents

- 1. Mission Statement**
- 2. Objectives**
- 3. Governance Structure**
- 4. Program Office**
- 5. Project Schedule**
- 6. Biennial Budget**
- 7. JIN Portfolio**

1. Mission Statement (Approved January 20, 2004)

The Mission of the Justice Information Network (JIN) is to improve public safety by providing criminal justice practitioners with complete, timely and accurate information, and to improve operating efficiency by facilitating the integration of disparate systems throughout the State.

2. Objectives (RCW 10.98.200)

The Justice Information Network (JIN) is a statewide network that enables sharing and integrated delivery of justice information maintained in the State's independent information systems. The objectives of the Justice Information network are to

- Maximize standardization of data and communications technology;
- Improve workflow within the criminal justice system;
- Provide complete, accurate, and timely information to criminal justice agencies;
- Maintain security and privacy rights respecting criminal justice information.

Maximize Standardization of data and communications technology

Recognizing the difficulty of dictating behavior, the importance of individual projects and the need for interoperability, the Board has developed a set of technology principles. Projects seeking state or federal grant funding should comport with these standards and all JIN constituents are encouraged to take them into consideration when they are pursuing individual projects:

Technology Principles

Standards - *JIN constituents should conform to national, state, and open industry standards wherever possible.*

Interoperability - *New applications should focus on interoperability with the JIN infrastructure and data sharing as part of the design process.*

Shared Infrastructure - *The JIN community will use shared infrastructure appropriately and leverage existing infrastructure to the fullest extent possible.*

Security and Privacy - *Disclosure of data is the responsibility of the owner of the data according to applicable laws. Applications, data and security are the responsibility of their respective owners.*

Applications and Data Exchanges – *Applications that need to exchange data via the JIN, should be designed or enhanced to be compatible with the JIN infrastructure.*

Reusable Components - *Applications should use common, reusable components, data and designs wherever possible.*

Improve workflow within the criminal justice system;

All exchanges of justice information should seek to leverage existing data and to maximize efficiency. In addition, future projects or upgrades should always ask if current processes can be improved.

- Information is captured at the originating point and reused, as needed;
- Reduce human intervention in capturing and sharing data;
- Subsequent uses add value to the process
- Identify and remove barriers to data sharing within the criminal justice community.

Provide complete, accurate, and timely information to criminal justice agencies

Information should be available in real time, and data from diverse sources should be aggregated and presented in accordance with the needs of consumers.

- Establishing the positive identity of the record subject is crucial;
- Providing justice decision makers with the right information at the right place and at the right time results in better decisions, which improves public safety and makes more efficient use of public resources;
- Develop a statewide approach to accurately identify offenders and suspects;

Maintain security and privacy rights respecting criminal justice information.

JIN constituents should maintain control over their data and should establish usage and dissemination policies that ensure security and protect privacy rights.

- Subject to rules regarding dissemination, all data needed by a member of the justice community should be available upon its initial entry;
- Integrated justice systems are comprised of, or derived from, the operational systems of the participating agencies;
- Participants must meet agreed upon data, communication, and security requirements and standards;

- Security and privacy are priorities in the development of state capabilities and policies for integrated justice;
- The justice community must respect privacy interests, preventing unauthorized disclosures of information, and enabling appropriate public access to relevant information.

3. Governance Structure (RCW 10.98.210)

The Integrated Justice Information Board, which is responsible for JIN policy and oversight, has the following membership:

Appointment	Board Member
A representative appointed by the governor	Everett Billingslea
The director of the office of financial management	Marty Brown
A prosecutor appointed by the Washington association of prosecuting attorneys	Steve Clem
A police chief appointed by the Washington association of sheriffs and police chiefs	Terry Davenport
The attorney general	Christine Gregoire
Two representatives appointed by the judicial information system committee	Cathy Grindle Judge Thomas Wynne
A county legislative authority member appointed by the Washington state association of counties	Kathy Lambert
A sheriff appointed by the Washington association of sheriffs and police chiefs	Pat Lee
The secretary of the department of corrections	Joseph Lehman
The director of the department of information services	Stuart Mckee
The administrator for the courts	Mary McQueen
A county clerk appointed by the Washington association of county clerks	Teri Nielsen
The chief of the State patrol	Lowell M. Porter
The assistant secretary of the department of social and health services responsible for juvenile rehabilitation programs	Cheryl Stephani
The director of the department of licensing	Fred Stephens
A representative appointed by the Washington association of city and county information systems	Jim Wilcox
A representative appointed by the association of Washington cities	Bonnie Woodrow

Pursuant to RCW 10.98.230, the Board has the power to:

- Coordinate and facilitate the governance, implementation, operation, maintenance, and enhancement of sharing and integrated delivery of complete, accurate, and timely justice information;

- Increase the use of automated electronic data transfer among state justice agencies, local justice agencies, and courts;
- Establish and implement uniform data standards and protocols for data transfer and sharing, interface applications, and connectivity standards;
- Provide state agency and court justice information to criminal justice agencies and courts through connections and applications that enable single session access from multiple platforms;

4. Program Office

The JIN Program Office currently consists of a Program Director, resident at the Department of Information Services (DIS). DIS provides administrative, technical and other support to the Program Office. The Program Director is the Chief Executive Officer for the Board and is authorized to bind the Board in contractual and other matters related to its operation. The roles and responsibilities of the Program Director are as follows:

- Provide executive level direction and serve as the Chief Executive Officer for JIN;
- Prepare strategic plans and budgets for justice integration projects and present to the Board as required;
- Research and aggressively seek funding;
- Coordinate technical staff in support of JIN projects and applications;
- Prepare and implement a communications plan;
- Coordinate JIN project activities with agency/law enforcement project managers and resolve technology issues related to sharing data;
- Lead subcommittees and workgroups in developing and implementing standards, both technical and business practice.¹

The Program Office is currently funded through an interagency agreement (AOC, DIS, DOC, DOL, WSP) and Byrne Grant funds from the Office of Financial Management. All overhead and support costs (administrative support, procurement assistance, communications, legal assistance, financial management and reporting, website maintenance, etc.) have been absorbed by DIS. In 2004, the Program Office expended funds establishing the operational environment for Summary Offender Profile and updating charge manuals for the AOC, SGC, WAPA and the WSP.

At no cost to the State, the Program Office also filed a request for information seeking assistance in developing an enterprise architecture for the State. This process, under the oversight of the JIN Technical Advisory Group—a body of technical experts from diverse JIN constituents—produced a pair of proof of concept projects to help educate the community on the utility and viability of two different solutions.

¹ <http://www.jin.wa.gov/meetings/2003/121703WIJIBminutes.doc>

The development of an enterprise architecture for criminal justice (the “JIN”) and the deployment of the Summary Offender Profile are the two efforts that can be denominated as JIN projects. It is also important, in conjunction with its role of establishing a vision and standards for integrated justice, that the Board serve as a clearing house for other integration and automation efforts in the JIN community. A summary of these projects is contained in Section 7.

Summary Offender Profile

The Summary Offender Profile (SOP) is a web-based query application that aggregates data from various sources in the justice community and presents it to the user on one screen, eliminating the need to search multiple databases for potentially related information. Developed by the Courts, SOP is scheduled for transition to the Program Office in early 2004.

The application will be hosted by DIS, with customer, application and technical support provided by vendors under contract with the Program Office. More data sources will be added to the application as funding permits and use demands.

The Program Office will pilot SOP in Thurston and Douglas County in April 2004 and will, at the same time oversee the addition of data from the Jail Booking and Reporting System (JBRS). The pilot effort will help to assess the practical utility of the application, and the viability of the support environment. It will also help to inform a plan for statewide deployment.

Enterprise Architecture

In conjunction with its statutory mission to enable sharing and integrated delivery of justice information, and in response to the Justice Information Network Act’s requirement of a report to the Governor, Legislature and Supreme Court setting out “specific goals for improving criminal justice integration, a timeline and identifiable benchmarks for achieving those goals, and recommendations concerning needed legislative changes and appropriations,” the Program Office issued a Request for Information (RFI) in October 2003.

The RFI resulted in eight responses, advocating a variety of solutions. After careful evaluation, four vendors were invited to make presentations and two of these were invited to conduct a proof of concept to demonstrate the viability of their solution to the Board.

Equarius/Microsoft

Online Business Systems/Sonic

[insert information as projects go forward]

The results of these projects will help the Board develop a vision for the content and character of the Justice Information Network and to understand what, if any, the role of a centralized Program Office should be.

Preliminary information suggests that, beyond the operations and upgrading of Summary Offender Profile, the Program Office should merely serve as a facilitator for exchanges and a clearing-house for knowledge and information, and that the bulk of the work and financial commitment must remain the responsibility of the JIN constituents. The proof of concept projects and educational sessions mentioned above will help to validate this model over the coming months, but it is foreseeable, at this time, that the Program Office can function effectively in the 2005-07 biennium with no additional staff, and that a successful operational environment for integrated justice can be achieved with no additional funds beyond 1 FTE (the Program Director), the hosting costs for Summary Offender Profile and some *ad hoc* consulting assistance.

This statement assumes that DIS is able to continue to provide the same level (or possibly more) support over the next two years, and that JIN Constituents will require funding to achieve the desired level of integration (See §7, *infra*.) Moreover, it establishes a model in which the role of the Board and the Program Office is limited to ensuring the optimal level of collaboration and interoperability for the State.

5. 2005-07 JIN Program Office Project Schedule*

ID	Task Name	Start	Finish	Resource Names
1	JIN Governance Structure	7/1/05	6/29/07	
2	Establish technical standards, policies	7/1/05	6/29/07	Technical Advisory Group,Board,DIS
3	Provide Policy Guidance and oversight	7/1/05	6/29/07	Technical Advisory Group,Board,DIS
4	Seek Funding, Business Partners	7/1/05	6/29/07	
5	develop legislative, business, local contacts	7/1/05	6/29/07	Brian LeDuc
6	Maintain Summary Offender Profile	7/1/05	6/29/07	
7	Add function as appropriate	7/1/05	6/29/07	Brian LeDuc, Vendor
8	Other Duties and Projects	7/1/05	6/29/07	
9	Outreach	7/1/05	6/29/07	Brian LeDuc
10	Newsletter	7/1/05	6/29/07	Brian LeDuc
11	Add content to website	7/1/05	6/29/07	Brian LeDuc
12	Identify opportunities for collaboration, leverage	7/1/05	6/29/07	Brian LeDuc
13	Maintain JIN knowledge base	7/1/05	6/29/07	
14	Enterprise Architecture	3/1/06	6/29/07	Brian LeDuc, Vendor, Technical Advisory Group
15	Project Management consulting	7/1/05	6/29/07	Brian LeDuc, DIS

6. Program Office Budget 2005-2007

If the current level of support from DIS continues, no additional resource requirements for the Program office are anticipated. Funding for all projects is envisioned through grants or direct appropriations, with additional equipment and staff to be added in future budget requests, as warranted. Operational costs can be absorbed on a cost-for-services model, or sought through appropriations, as determined by the Board.

Justice Information Network Program Office Budget Projection for 05-07 Biennium

	FY06	FY07	Biennium
Operating Revenue*	0	0	0
<u>Operating Expenses</u>			
Salary & Benefits	111,600	111,600	223,200
DIS Support and Overhead	41,000	41,000	82,000
Travel Expenses (Program Office)	2,400	2,400	4,800
Travel Expenses (Board Meetings)	6,000	6,000	12,000
Summary Offender Profile Hosting	154,080	154,080	308,160
TOTAL	315,080	315,080	630,160
Profit/(Loss)	<u>(315,080)</u>	<u>(315,080)</u>	<u>(630,160)</u>

Notes

* Interagency agreement for Program Office expires 11/2004

*Byrne Grant funding for the Program Office expires 7/2004

7. JIN Portfolio*

The JIN portfolio is a list of projects that support the mission and objectives of the JIN. It is assembled by voluntary submission of projects by JIN constituents for inclusion, and is designed to serve as an inventory of integration projects in the state, both ongoing and proposed.

Project	Lead
Judgment and Sentencing	AOC
Homicide Investigation Tracking System	Attorney General
Offender Management Network	DOC
Connect DOC live-scan intake fingerprint processing to AFIS and WASIS	DOC, WSP
Law Enforcement Data Access	DOL
JRA AOC data collection	JRA
King County Law Safety and Justice Integration	King County
King County Regional Automated Information Network	King County PCA
Seattle Criminal Justice Information System	City of Seattle
Jail Booking and Reporting System	WASPC
Applicant background check processing study	WASPC, WSP
Whatcom County Exchange Network	Whatcom County
Electronic Citations	WSP, AOC
Uniform Rapsheet and additional XML capability in WACIC/WASIS and ACCESS	WSP
Palm print capability for AFIS	WSP
National Crime Prevention and Privacy Compact and national Fingerprint File	WSP
Live-scan systems at jails, booking facilities, and juvenile detention centers.	WSP
NCIC 2000 implementation and compliance	WSP
WACIC, WASIS, SOR, AFIS updates to ensure compliance with national standards	WSP
Disposition Transfer	WSP, AOC

*More information (project description and schedule) to be provided by lead agencies, based on modified version of the format from the 2001 JIN Blueprint.

Project Descriptions

Project:

Lead:

Project Description:.

Business Objectives:

Alianment to JIN Mission

Budget

Funded?



**LEGISLATIVE EXECUTIVE SUMMARY REPORT
DEPARTMENT OF INFORMATION SERVICES
2004 Regular Session of the 58th Legislature**

BILL / COMPANION			TITLE	STATUS	STATUS DATE	PRIMARY SPONSOR	POSITION / PRIORITY	TEAM LEAD / PHONE
ESHB	2459		Making supplemental operating appropriations.	SWays & Means	02/27/04	Sommers	*UNASSIGNED HIGH	Sullivan Marie 360-902-3557
ESSB	6187							
HB	2519	a f #	Authorizing voter approved property tax levies for criminal justice purposes.	HPassed FP	03/09/04	Hatfield	*UNASSIGNED MEDIUM	LeDuc Brian 902-9889
SSB	6205							
ESHB	2556	a f #	Studying criminal background check processes.	HPassed FP	03/08/04	O'Brien	*UNASSIGNED LOW	Sullivan Marie 360-902-3557
SSB	6255							
SHB	2559	f #	Authorizing the certification of corrections officers.	HApprop	02/05/04	O'Brien	*UNASSIGNED INACTIVE	LeDuc Brian 902-9889
	6258							
HB	2583	f #	Authorizing issuance of infractions and citations by electronic device.	HSprk sioned	03/09/04	Lovick	FAVOR HIGH	Sullivan Marie 360-902-3557
SB	6495							
HB	2584	f #	Revising criteria for reimbursement to counties for extraordinary criminal justice costs.	HApprop	01/16/04	Hatfield	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
	6300							
2SHB	2661		Creating a web site for information on fugitives.	SJudiciary	02/19/04	Simpson, G.	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
HB	2936	f #	Creating additional requirements for criminal history checks for persons having supervised and unsupervised contact with minors, developmentally disabled persons, or vulnerable adults.	HChild & Fam	01/23/04	Sullivan	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
2SHB	2969		Expanding the convicted offender DNA data base.	HRules R	02/10/04	O'Brien	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
SSB	6205	f #	Authorizing voter approved property tax levies for criminal justice purposes.	S2nd Reading	03/03/04	Doumit	*UNASSIGNED INACTIVE	LeDuc Brian 902-9889
HB	2519							
SB	6206		Providing funding for criminal justice programs.	SWays & Means	01/14/04	Doumit	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
SSB	6255	a \$ f	Studying criminal background check processes.	HPassed 3rd	03/03/04	Brandland	*UNASSIGNED LOW	Sullivan Marie 360-902-3557
ESHB	2556							
SSB	6257		Addressing the protection of personal and identifying information.	SRules X	03/01/04	Brandland	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
HB	2558							
SB	6495	f #	Authorizing issuance of infractions and citations by electronic device.	SRules X	03/01/04	Carlson	*UNASSIGNED INACTIVE	Sullivan Marie 360-902-3557
HB	2583							
SSB	6496		Regulating access to confidential court records.	HRules R	02/27/04	Schmidt	*UNASSIGNED INACTIVE	LeDuc Brian 902-9889